

Please photocopy this form for your records and for additional registrants and/or programs. Eligible ALA Regular and Associate members may register for ALA conferences at the member rates. Nonmember registration is restricted to individuals who are not currently members of ALA but who do meet the eligibility requirements for ALA membership and specific program attendance, as applicable. For more information on membership eligibility requirements, visit [alanet.org/membership/case](http://alanet.org/membership/case) or contact the ALA Membership Department at [membership@alanet.org](mailto:membership@alanet.org) or 847.267.1252.

## 1. CONTACT INFORMATION

Name	Title	Firm/Company	Member ID
Address	City	State/Province	Zip/Postal Code
Phone	Email	Nickname for Badge	

Emergency Contact Name

Emergency Contact Phone

### PLEASE CHECK ALL APPROPRIATE BOXES:

- ☐ My contact information has changed. Please update my membership records.  
☐ **Newcomer!** This is my first Intellectual Property Conference.  
☐ Please remove my attendee profile in the Intellectual Property Conference App.  
☐ Please indicate dietary restrictions and/or special needs.

### TYPE OF EMPLOYER

- ☐ Private Law Office  
☐ Corporate Legal Department  
☐ Government Legal Department/Judicial Agency/Court  
☐ Other \_\_\_\_\_

## 2. FULL CONFERENCE REGISTRATION

All fees are in U.S. dollars.

FULL REGISTRATION	Early Bird Rate on or before 08/23/18	Regular Rate 08/24/18 – 09/24/18	Onsite Registration Rate Beginning 09/27/18	TOTAL
<input type="checkbox"/> ALA Member	\$649	\$799	\$949	\$_____
<input type="checkbox"/> Nonmember	\$949	\$1,099	\$1,249	\$_____

### SPECIAL EVENTS— YOUR RESPONSE IS REQUIRED!

The following events are included in your full registration:

<b>Thursday, September 27</b>	<b>I will:</b>
Breakfast	<input type="checkbox"/> Attend <input type="checkbox"/> Not Attend
Lunch	<input type="checkbox"/> Attend <input type="checkbox"/> Not Attend
Welcome Reception	<input type="checkbox"/> Attend <input type="checkbox"/> Not Attend
<b>Friday, September 28</b>	
Breakfast	<input type="checkbox"/> Attend <input type="checkbox"/> Not Attend
Lunch	<input type="checkbox"/> Attend <input type="checkbox"/> Not Attend

## 3. ONE DAY REGISTRATION

### One Day Registration

Please select the day you want to attend: ☐ Thurs ☐ Fri

<input type="checkbox"/> ALA Member	\$449	\$549	\$649	\$_____
<input type="checkbox"/> Nonmember	\$649	\$749	\$849	\$_____

## 4. PRECONFERENCE WORKSHOP OPTION

**Legal Lean Sigma® and Project Management White Belt Certification Course** Wednesday, September 26 all day.

Includes breakfast and lunch on Wednesday.

\*If you also wish to attend the Intellectual Property Conference, this option can be added to either a Full or One Day registration.

Type	Rate
<input type="checkbox"/> ALA Member	\$695
<input type="checkbox"/> Nonmember	\$895 before August 23 or \$995 after August 23

## 5. GUEST REGISTRATION

The purchase of guest registration is restricted to guests of registrants only. A guest may not be someone eligible for membership in ALA, a business partner or a supplier who is not exhibiting. Please see options and fees below.

☐ Thursday Welcome Reception \$69 \$\_\_\_\_\_

Guest's full name	Guest's nickname for badge
Second guest's full name	Guest's nickname for badge

## 6. FOUNDATION OF THE ASSOCIATION OF LEGAL ADMINISTRATORS

The Foundation of ALA is the educational, charitable and research affiliate of ALA. If you would like to make a voluntary, tax-deductible contribution, please fill in the amount of your contribution.

Foundation Contribution

\$ \_\_\_\_\_

## 7. TOTAL PAYMENT

Add sections 2, 3, 4, 5, & 6.

\$ \_\_\_\_\_

## 8. PAYMENT INFORMATION

**Payment in U.S. dollars must be made by mail with a check**, to be received at ALA by September 7, 2018.

**Please make check payable to ALA and mail to:**

ALA

P.O. Box 95583

Chicago, IL 60694-5583

### CANCELLATION POLICIES

By submitting this you agree that you have read and will comply with ALA's Registration, Cancellation, Substitution and Photo/Video policies as stated on ALA's registration site at [alanet.org/events](http://alanet.org/events).

**QUESTIONS?** Contact ALA Conference Registration at 847.267.1252 or [registration@alanet.org](mailto:registration@alanet.org).