

ALA Organizational Pricing: Terms and Conditions

1. The membership term is January 1 through December 31 of the calendar year.
2. Organization will assign one individual to act as the account's primary contact and administrative liaison. This individual will invite new employees to join the program, review rosters, process annual dues remittance and provide program feedback for the organization.
3. Only one billing contact may be designated to receive and process the annual dues notice. The organization may identify one separate individual to receive and process the billing instead of the primary contact. If a separate individual is not designated, the primary contact will receive and process annual dues billing.
4. All employees at the organization's locations worldwide are eligible to participate based on ALA membership criteria. Individual participation shall be determined by the organization.
5. Participating organizations pay a single total dues rate for an unlimited number of members.
6. The yearly dues rate is based on a) organization type; and b) the number of attorneys worldwide, and is the basis for the annual dues statement provided by ALA.
7. Dues payments for the calendar year membership are due by January 31 of the current term.
8. Organization will have access to a roster of members based on current membership data and accessible through primary contact's ALA account profile online. Primary contact will review roster periodically for accuracy and advise ALA of changes. Roster inquiries may be directed to membership@alanet.org.
9. Participating organizations may add new individual members from any global location throughout the membership term for no additional cost.
10. All benefits of membership for each participating individual are equivalent to individual member benefits as published on alanet.org.
11. Members covered under organizational pricing are not eligible to earn complimentary webinars for member referrals within their own organization unless that individual is a new dues-paying member and is not included under the employer's organizational pricing program.
12. Participating organizations may leave the program upon written notice to membership@alanet.org and may be subject to full individual dues cost per covered member for the current membership term's outstanding dues.
13. Dues are considered earned upon receipt and are nonrefundable.
14. Payment plans are not available for organizational pricing.
15. Association of Legal Administrators and its authorized agents shall not use or display participating organization's name, mark and/or logo for any purpose, nor state or imply any endorsement by participating organization.
16. Without the prior written or electronic consent of the participating organization, Association of Legal Administrators and its authorized agents shall not sell or disclose information about the participating organization to third parties or permit third parties to initiate unsolicited contact with the organization.
17. Without prior written or electronic consent of an individual member of participating organization's personnel, Association of Legal Administrators and its authorized agents shall not sell or disclose information about such member to third parties or permit third parties to initiate unsolicited contact with such member.
18. ALA Organizational Pricing does not include individual dues for optional, local chapter membership.

TABLE A
Group 1

Law Firms
 Consultants
 Chapter Managers

Group 2

Bar Associations
 Government Agencies
 Non-Profit Organization
 Educational Institutions
 Corporate Legal Departments

TABLE B
Organizational Dues based on Group and Attorney Count

Attorney Count	Group	
	1	2
0 to 14	399	199
15 to 24	499	219
25 to 34	599	249
35 to 49	799	299
50 to 74	1099	349
75 to 99	1399	399
100 to 149	1799	499
150 to 199	2199	599
200 to 299	2699	699
300 to 399	3199	699
400 to 499	3699	699
500 to 699	4399	699
700 to 899	5099	699
900 to 999	5799	699
1000 to 1299	6599	699
1300 to 1599	7399	699
1600 to 1999	8299	699
2000 to 2999	9299	699
3000 to 3999	10299	699
≥4000	11299	699