



# **SPEAKER LEADS 2011**

# Welcome to the 2011 Edition of Speaker Leads

An extensive resource for ALA Regional and Chapter educational planners and committees, our Speaker Leads provides information on speakers who have spoken at ALA events during 2011 and have been evaluated as **above average** by ALA members attending those presentations. Speakers have been categorized into the following areas:

**Communication & Organizational Management (CM)**

**Financial Management (FM)**

**Human Resource Management (HR)**

**Legal Industry/Business Management (LI)**

**Operations Management (OM)**

The event where the session took place and the session title of each presentation is noted under **Event/Topic**. **Prefixes** indicate the events as follows:

<b>A</b>	Annual Educational Conference and Exposition – Orlando, FL
<b>R1</b>	Regions 1 Educational Conference – Pittsburgh, PA
<b>R2</b>	Region 2 Educational Conference – Charlotte, NC
<b>R3/R4</b>	Regions 3 & 4 Educational Conference – Kansas City, MO
<b>R5</b>	Region 5 Educational Conference – Seattle, WA
<b>R6</b>	Region 6 Educational Conference – Las Vegas, NV
<b>LFA</b>	Large Firm Principal Administrators Retreat – Chicago, IL
<b>IP</b>	Intellectual Property Retreat – Washington, D.C.

If you are looking for a particular topic or speaker not listed in this publication, please feel free to contact the Professional Development Department at 847.267.1252 for additional leads and assistance. The final page of this list is a Speaker Recommendation Form. If you have recommendations, please fill out this form and if possible attach the speaker's biography. We are always interested in hearing what topics are of interest to our members as well as discovering new speakers to present at our conferences and Webinars. Also while biographical and contact information was valid at the time of posting, content will not be updated on the web or otherwise until the 2011 edition. For up to date web and email information, please contact the speaker directly.

## COMMUNICATIONS AND GENERAL MANAGEMENT

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Howard Behar	Former President of Starbucks International	206.972.7776 Kathy Lewis kathylewis22@comcast.net	R5-Principles of Leadership: Lessons on Putting People First	<b>Howard Behar</b> is the Founding President of Starbucks International. His career in business spans more than 50 years, all in consumer-oriented businesses covering several industries. Now retired from Starbucks Coffee after 21 years, Behar is committed to the development and education of our future leaders and has been a long-time advocate of the Servant Leadership Model. He has also authored a book on leadership titled <i>It's Not About the Coffee</i> .
Greg Bell	Water the Bamboo	503.963.8817 greg@waterthebamboo.com; claire@waterthebamboo.com	R5-Water the Bamboo: Unleash Your Potential	<b>Greg Bell</b> , founder of Water The Bamboo <sup>®</sup> Center For Leadership, is the author of <i>Water The Bamboo<sup>®</sup>: Unleashing the Potential of Teams and Individuals</i> . A two-time Inspirational Player of the Year for the University of Oregon basketball team, he is an attorney, an entrepreneur and the force behind Coaches vs. Cancer. A recognized thought leader, student and keen observer of highly successful people and teams, Bell brings a tool kit of practical exercises and inspirational stories of triumph that inspire and motivate teams to achieve their own remarkable results.
Scott Bell	Cairncross & Hempelmann, PS	206.254.4426 sbell@cairncross.com	A- Creating and Maintaining an Extraordinary Managing Partner/Administrator Team	<b>Scott T. Bell, J.D.</b> is the Managing Partner of Cairncross & Hempelmann, P.S., a 39-lawyer firm in Seattle. A corporate finance and securities lawyer, Bell has served as the firm's Managing Partner for 13 years and currently devotes the overwhelming majority of his time to that management role. Cairncross & Hempelmann has been a finalist in the <i>Puget Sound Business Journal's</i> "Best Workplaces" competition for the four years in which the competition has been held.
Barbara Braunstein	Barbara Braunstein & Associates	800. 827.0063 b.braunstein@att.net	A- People - Difficult or Different?	<b>Barbara Braunstein</b> started her career in the airline industry – first as an international flight attendant, and then as a supervisor and trainer. From there she moved on to hospital administration, developing projects, managing and supervising several different departments. Braunstein is also a former runway model and competitive tennis player and is now the President of Barbara Braunstein & Associates.
Rick Bommelje	Listen-Coach	407. 679.7280 DrRick@Listen-Coach.com	A- The Listening Leader	<b>Rick Bommelje, Ed.D.</b> , is an internationally recognized expert in listening with more than 30 years in the fields of listening and leadership. He is the past president of the International Listening Association and is a Certified Listening Professional. Bommelje is Chair of the Department of Communication at Rollins College in Winter Park, FL.

## COMMUNICATIONS AND GENERAL MANAGEMENT (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Char Coulbert	Cairncross & Hempelmann, PS	206.254.4468 ccoulbert@cairncross.com	A- Creating and Maintaining an Extraordinary Managing Partner/Administrator Team	<b>Char Coulbert</b> is the Executive Director of Cairncross & Hempelmann, P.S., a 39-lawyer firm in Seattle. She helped form Cairncross & Hempelmann and has been intimately involved in creating and maintaining the firm's culture and profitability over the past 23 years. Cairncross & Hempelmann has been a finalist in the <i>Puget Sound Business Journal's</i> "Best Workplaces" competition for the four years in which the competition has been held.
Barry Elms	Strategic Negotiations International	617.899.7746 snideals@aol.com	A- The Art of the Deal - Effective Use of Negotiation Skills	<b>Barry J. Elms</b> is the President of Strategic Negotiations International. He has nearly 20 years of experience as a business coach in the art of negotiations and has given more than 2,000 presentations worldwide. Elms is a frequent ALA speaker who has authored numerous video and audio programs including: "Negotiate Your Way to Success," "Advanced Negotiation Skills," and "The Art of Getting Paid."
Robert D. Fox	Manko Gold Katcher & Fox, LLP	610.585.0438 cell rfox@mgkflaw.com	A- Creating and Maintaining an Extraordinary Managing Partner/Administrator Team	<b>Robert D. Fox, J.D.</b> is the Managing Partner of Administration at Manko, Gold, Katcher & Fox, LLP, a 28-lawyer boutique environmental and energy law practice firm in Bala Cynwyd, Pennsylvania. Fox maintains a full-time practice, while annually devoting an additional 800+ hours to firm management. Along with John Kirk, Fox has spearheaded the firm's sustainability and green practices program; their firm was one of seven firms nationwide to pilot, test and launch the Law Office Climate Challenge, a joint project of the ABA and the US Environmental Protection Agency.
Steve Gilliland	Steve Gilliland, Inc.	866.445.5452	R2-Enjoy the Ride™	<b>Steve Gilliland</b> , Principal of Steve Gilliland, Inc., is one of the most in-demand and top-rated speakers in North America. Only 10% of the 4,700 men and women who belong to the International Federation of Professional Speakers hold the distinguished designation of Certified Speaking Professional, and he is one of them. Gilliland has been recognized by Who's Who for speakers and business professionals and has shared the platform with numerous dignitaries and celebrities.
Judith A. Hissong, CLM	Nesso Strategies LLC	619.546.7885 judy@nessostrategies.com	R1 & R5-Leading by Strengths R2-Listening: The Lost Art? R2-Creating Administrative Assistant Work Teams R3&4-Job Coaching and Accountability in Times of Change	<b>Judith A. Hissong, CLM</b> , Principal of Nesso Strategies, partners with law firm professionals for strategic planning, leadership development and executive coaching. She is a frequent ALA presenter and has held numerous ALA leadership positions, including Chair of the 2006 Annual Conference Committee.

## COMMUNICATIONS AND GENERAL MANAGEMENT (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Neen James	Neen James Communications	215.230.0634 neen@neenjames.com	R1-Secrets of Super Productivity	<b>Neen James, CSP</b> , President/CEO of Neen James Communications, LLC, is a productivity expert known for her engaging delivery on a variety of topics such as networking, super productivity and profitability, presentation skills and managing messages inside and outside of the office. By looking at how people spend their time and energy – and where they focus their attention – James helps them rocket-charge their productivity and performance.
John S. Kirk, CLM	Manko Gold Katcher & Fox, LLP	484.430.5700 jkirk@mgkflaw.com	A- Creating and Maintaining an Extraordinary Managing Partner/Administrator Team	<b>John S. Kirk, CLM</b> is the Director of Administration at Manko, Gold, Katcher & Fox, LLP, a 28-lawyer boutique environmental and energy law practice firm in Bala Cynwyd, Pennsylvania. Along with Robert Fox, Kirk has spearheaded the firm's sustainability and green practices program; their firm was one of seven firms nationwide to pilot, test and launch the Law Office Climate Challenge, a joint project of the ABA and the US Environmental Protection Agency. Kirk has served in many ALA leadership positions, including chair of the Certification Committee.
Clyde Leland	Leland Communications	510.527.9415 clyde@lelandcommunications.com	A- Speaking Out Loud: Presentation Skills	<b>Clyde Leland, J.D.</b> , Head Coach of Leland Communications, has taught public speaking and writing for law firms and legal departments, as well as for business executives, teachers and other professionals since 1990. He was the in-house Editor and Writing Instructor at Crosby, Heafey, Roach & May for more than 10 years. Leland is a frequent speaker at law schools and at local, state and national bar conferences as well as for business organizations and individual companies.
Simon Lia	GEMS Consulting	407.397.4357 slia@gemsconsultinginc.com	A- Crucial Conversations - Tools for Talking When the Stakes are High	<b>Simon Lia</b> , President and Co-founder of Gems Consulting in Orlando, has trained thousands of executives throughout the U.S. to improve their influence through the masterful handling of crucial conversations. Specializing in coaching, consulting and training, Lia helps individuals, teams and organizations increase their effectiveness, achieve bottom-line results and become measurably more vital.
Paul Mellor	Success Links	804.276.4139 greatmemory@comcast.net	A- Where is That File and What Did You Say Your Name is Again?	<b>Paul Mellor</b> is President of Success Links, a memory training company dedicated to helping people improve their lives by improving their memory power. A finalist in the 2008 USA Memory Championship, he offers valuable systems and solutions on how to strengthen memory. Mellor has written extensively on memory improvement and has been featured and quoted in <i>Newsweek</i> , <i>The Wall Street Journal</i> and <i>USA Today</i> .

## COMMUNICATIONS AND GENERAL MANAGEMENT (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Steven M. Morris, CLM	Allen Matkins Leck Gamble Mallory & Natsis, LLP	415.273.7452 smorris@allenmatkins.com	R5-Success Tips for Newer Legal Administrators	<b>Steven M. Morris CLM</b> , Office Administrator, Allen Matkins Leck Gamble Mallory & Natsis LLP, San Francisco, has worked for three law firms over the past 22 years, the last 16 as a legal administrator. His experience includes single office, home office and regional office management. Morris is the Region 6 Director on the ALA Board of Directors.
Charles O'Donnell	Duane Morris LLP	215.979.1450 cjodonnell@duanemorris.com	A- Creating and Maintaining an Extraordinary Managing Partner/Administrator Team	<b>Charles J. O'Donnell</b> is Chief Operating Officer, of Duane Morris LLP, a 700-lawyer firm headquartered in Philadelphia. Soroko has a strong litigation practice, with particular emphasis on general business, corporate and securities matters. O'Donnell has been with the firm for 30 years, including 12 years as Chief Financial Officer and the last 16 years as COO. He is a long-time leader of the ALA Large Firm Administrators Caucus.
John J. Michalik	JJayEM Consulting	206.518.2214 jjayem@msn.com	A- Creating and Maintaining an Extraordinary Managing Partner/Administrator Team	<b>John J. Michalik, J.D.</b> provides management consulting services for academic institutions and associations. His 35-year management career included serving for 15 years as ALA Executive Director. He is the author of <i>The Extraordinary Managing Partner: Leading, Inspiring, Managing and Facilitating Your Law Firm</i> , which will have its publication debut at this Annual Conference.
John J. Soroko	Duane Morris LLP	215. 979.1124 soroko@duanemorris.com	A- Creating and Maintaining an Extraordinary Managing Partner/Administrator Team	<b>John J. Soroko, J.D.</b> is the Chairman and Chief Executive Officer of Duane Morris LLP, a 700-lawyer firm headquartered in Philadelphia. Soroko has a strong litigation practice, with particular emphasis on general business, corporate and securities matters. By their own admission, Soroko and (Charles) O'Donnell have "grown up" together at Duane Morris and have formed the firm's management leadership team for the last three years.
Michael Nash	Nash Consulting, Inc.	509.630.2608 Nash@rah.net; nash@nwi.net	R1-The Art of Leadership- Understanding Human Behavior R1-Excellence in Management: The Key to Organizational Success	<b>Michael Nash</b> is the founder of Nash Consulting Inc. He has more than 16 years of experience helping organizations achieve excellence by focusing on role clarity, management skills, communication, diagnostics, problem solving, decision making, and other issues related to organizational health.
Mary Jo Paloranta	Motivational speaker and consultant	952.894.7696 mjp@paloranta.com	R1-Enhancing Potential – Influencing Success	<b>Mary Jo Paloranta</b> is a nationally recognized motivational speaker and business consultant. Her presentations have earned her a reputation as a powerful speaker who enhances success by acknowledging and encouraging individual potential. Paloranta's positive influence, common sense approach and enthusiasm have resulted in exceptional reviews from across the country.

## COMMUNICATIONS AND GENERAL MANAGEMENT (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Jenni Prisk	Prisk Communication	858.642.6770 jenni@prisk.com	R2–Seize the Day, Not the Podium	<b>Jenni Prisk</b> is an award-winning international motivational speaker, communications coach and trainer, and founder of Prisk Communication. She is the president/founder of Voices of Women, an international educational forum that focuses on global human rights.
Arin Reeves	Nextions	(312) 396-4174 arin@nextions.com	R3&4- Micro-Inequities: The Small Things That Make a Big Difference	<b>Arin Reeves, J.D., Ph.D.</b> , President of Nextions, has worked with leadership development and inclusion in organizations for over 15 years. In her consulting practice, Reeves has worked with almost 50 Fortune 500 companies, over one hundred law firms, dozens of universities and law schools, as well as various membership/trade organizations.
Steven D. Wingert, CLM	Marshall, Gerstein & Borun LLP	312.423.3448 swingert@marshallip.com	R2-Creating Administrative Work Teams	<b>Steven D. Wingert, CLM</b> , ALA President-Elect, is Executive Director of Marshall, Gerstein & Borun LLP in Chicago. He served as the Chair of the 2008 Annual Conference Committee and is the Past President of the Wisconsin Chapter for which he has held a variety of officer positions since 2002. Wingert served as the ALA Region 3 Director and is a frequent ALA speaker.
Monica Wofford	Contagious Companies, Inc.	407.699.1077 monica@monicawofford.com	A-Contagious Confidence A-Contagious Culture: Eliminating Employee Attrition, Apathy and Attitude	<b>Monica Wofford, CSP</b> , founder of Orlando based training firm, Contagious Companies, Inc., began her training career and company on the premise that leaders do not have to be born, but can be developed. She has since expanded her leadership focus to include working with employees, customers and even the voices in your head. Wofford has led employees and teams for more than 21 years and now operates five divisions of Contagious Companies, including Contagious Coaching, Contagious Conferences, and Monica Wofford International.

## FINANCIAL MANAGEMENT

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Ann M. Corey	The ANGELL Pension Group, Inc.	401.438.9250 x170 acorey@angellpensiongroup.com	A- Retirement Plans - True Understanding of the Fee Structure!	<b>Ann M. Corey</b> , consultant for The ANGELL Pension Group, Inc., is responsible for developing and maintaining business relationships with accounting, investment professionals and clients, and for expanding APG's market share with new client acquisitions. With 24 years of experience in the employee benefits field, she has extensive knowledge of the consulting, design and implementation of qualified and nonqualified plans.

## ***FINANCIAL MANAGEMENT (continued)***

<b>Speaker</b>	<b>Company/Firm</b>	<b>Contact</b>	<b>Event/Topic</b>	<b>Speaker Information</b>
Stephen Dempsey, CLM	Sidley Austin, LLP	202.736.8866 sdempsey@sidley.com	R6-Alternative Fee Arrangements in Practice	<b>Stephen G. Dempsey, CLM</b> , is the Director of Administration at Sidley Austin LLP's Washington D.C. office. He has been in legal administration for 19 years and an active ALA member for 17. He is a CPA and has been involved with alternative fee arrangements for many years, including some time on the client side.
Judith D. Equels	The Florida Bar	850.561.5795 jdequels@flabar.org	R2-Trust Me: It is NOT Your Money	<b>Judith D. Equels</b> is the Director of The Florida Bar's Law Office Management Assistance Service (LOMAS). She has more than 25 years of legal industry experience and provides assistance in all aspects of office and practice management in law firms, corporate legal departments and government law offices.
Frederick J. Esposito, Jr., CLM	Meyer Suozzi English & Klein, PC	516.741.6565 fesposito@msek.com	R3&4- Ramping Up Revenues – What if the Check is NOT in the Mail?	<b>Frederick J. Esposito, Jr, CLM</b> , Director of Administration at Meyer, Suozzi, English & Klein, PC in Garden City, NY, has more than 20 years of law and accounting firm experience. He is a frequent speaker and author of articles on a wide-range of topics, including financial and profitability models. He has served in various ALA leadership positions and is currently a member of the ALA Certification Committee.
Debbie Foster	Affinity Consulting Group, LLC	727.544.5400 dfoster@affinityconsulting.com	A- 75 Financial Tips in 75 Minutes	<b>Debbie Foster</b> is a Partner with the Affinity Consulting Group (ACG), where she specializes in practice management, time/billing/accounting and document management software, as well as providing technology audits for firms around the country. She was also the Chair of ABA TECHSHOW 2010 presented by the ABA Law Practice Management Section.
Susan Hackett	Association of Corporate Counsel	202.293.4103 x318 hackett@acc.com	A- Kill Bill(able)	<b>Susan Hackett, J.D.</b> , is Senior Vice President and General Counsel of the Association of Corporate Counsel (ACC) in Washington, D.C. She has held a number of roles and responsibilities since joining ACC in 1989, and is currently focused on the ACC Value Challenge, an initiative that seeks to "revolutionize" the relationship between in-house and outside counsel by helping them re-connect costs to value.
Stacy Everett Morrison, CLM	Newmeyer & Dillion, LLP	949.271.7133 stacy.morrison@ndlf.com	R6-Alternative Fee Arrangements in Practice	<b>Stacy Everett Morrison, CLM</b> , Director of Finance for Newmeyer & Dillion, LLP in Newport Beach, CA, has more than 20 years of experience managing small- to mid-size law firms. Morrison currently directs the development, implementation and adherence to budgets and systems to achieve operating and financial objectives, including management of client fee arrangements to produce profitable win-win outcomes for both the firm and the client.



## ***FINANCIAL MANAGEMENT (continued)***

<b>Speaker</b>	<b>Company/Firm</b>	<b>Contact</b>	<b>Event/Topic</b>	<b>Speaker Information</b>
Richard Nigon, CLM	Robins Kaplan Miller & Ciresi, LLP	612.349.8532 rjnigon@rkmc.com	A- Revenue-Focused Leadership: Tools for SuccessExpenses to Increase Profits?	<b>Richard J. Nigon, CLM</b> , CFO of the Minneapolis-based firm of Robins, Kaplan, Miller & Ciresi L.L.P., has worked in law firm finance for more than 25 years and has participated in several effective strategic planning initiatives during his career as a legal manager. Nigon is a Past President of ALA, a frequent ALA presenter and the 2009 recipient of the prestigious "The Spirit of ALA" award.
Alan R. Olson	Altman Weil, Inc.	414. 427.5400	A- Law Firm Profitability Issues in the New Legal Economy	<b>Alan R. Olson</b> is a Principal of Altman Weil, Inc., serving clients from the firm's Midwest office in Milwaukee. He specializes in providing management consulting services to law firms including strategic planning, succession planning, compensation systems, mergers, practice management, professional services marketing, organization design, management effectiveness, and implementation strategies.
Stephen (Pete) Peterson	Maxfield Peterson	970.245.3600 pete@maxfieldpeterson.com	A-Capital: How Much is Enough?	<b>Stephen (Pete) M. Peterson</b> is the CEO of the accounting and advisory firm Maxfield Peterson in Grand Junction, Colorado and the Managing Director of the firm's specialty practice, the Law Firm Business Institute. He counsels firms on strategy, mergers and acquisitions, compensation, and profitability improvement. Peterson formerly served as the COO of Hildebrandt International.
Kevin R. Pollei	Parsons Behle & Latimer	801. 536.6717 kpollei@parsonsbehle.com	A- Don't Let Your A/R Walk Across the Page and Become Bad Debt	<b>Kevin R. Pollei</b> is the Chief Operating Officer for Parsons Behle & Latimer in Salt Lake City. He has more than 20 years of experience in the accounting industry with both small and large firms. An active member of ALA, Pollei has served as the President of the Utah Chapter and on the 2010 Law Firm Financial Management Conference Planning Committee.
Thomas Stephens	K2 Enterprises	985.542.9390 tommy@k2e.com	A-Flashing' Financial Information that People Need to Know	<b>Thomas G. Stephens Jr., CPA, CITP</b> , a popular speaker from the 2010 Annual Conference, is a shareholder in K2 Enterprises, a provider of continuing professional education programs on technology and productivity applications. Stephens lectures on computer hardware and software applications, financial accounting standards and applications and other topics

## ***FINANCIAL MANAGEMENT (continued)***

<b>Speaker</b>	<b>Company/Firm</b>	<b>Contact</b>	<b>Event/Topic</b>	<b>Speaker Information</b>
Steven D. Wingert, CLM	Marshall, Gerstein & Borun LLP	312.423.3448 swingert@marshallip.com	R3&4-Finance Boot Camp for Non-Financial Managers	<b>Steven D. Wingert, CLM</b> , Executive Director of Marshall Gerstein & Borun LLP in Chicago is the current ALA President-Elect. He has served as Region 3 Director, At-Large Director, Region 3 Communications Officer, and was the Chair of the 2008 Annual Conference Committee after first serving as a member of the Committee for the previous two years. Wingert was also the recipient of the 2008 ALA Outstanding Association Volunteer Award.
Pamela H. Woldow	Edge International, LLC	610.660.9550 pwoldow@edge-international.com	R6-Alternative Fee Arrangements in Practice	<b>Pamela H. Woldow, Esq.</b> , General Counsel of Edge International, provides advice to law firms and Chief Legal Officers worldwide on effective management of legal matters. She has particular expertise on alternative fee arrangements (AFAs), RFPs, legal project management and other cost management techniques and initiatives. A Certified Master Coach, Woldow is a prolific blogger, speaker and author of articles on trends in the legal marketplace.

## ***HUMAN RESOURCES MANAGEMENT***

<b>Speaker</b>	<b>Company/Firm</b>	<b>Contact</b>	<b>Event/Topic</b>	<b>Speaker Information</b>
Craig A. Brown	Motivera Group, Inc.	949.369.9400 craig@craig.net	R6-Love Your Laterals: Become a Key Player in Your Firm's Lateral Partner Hiring Initiatives	<b>Craig A. Brown</b> , Founder of Motivera, helps attorneys, law firms and managing partners build business by reconnecting to core strengths and focusing on building and sustaining meaningful careers. He has more than two decades of experience building books of business as an attorney, executive, sales manager and consultant for global publishers, high-tech start-ups, securities investment firms and major law firms.
Michael Cohen	Duane Morris LLP	215.979.1882 mcohen@duanemorris.com	A – Employee Handbooks for Law Firms - Careful, Careful! A - Risky Business: Responding to FMLA & ADA Requests	<b>Michael Cohen</b> is a partner at Duane Morris, LLP, in Philadelphia, in the firm's Employment Services Practice Group. He has trained and counseled employees throughout the country on employment subjects including harassment, diversity, discipline, hiring, firing, recruiting, performance evaluations and management, and compliance.

## HUMAN RESOURCES MANAGEMENT

Speaker	Speaker	Speaker	Speaker	Speaker
Stephen D. Dellinger	Littler Mendelson, PC	704.972.7010 sdellinger@littler.com	R2-Conducting Legal Investigations	<b>Stephen D. Dellinger, J.D.</b> , Shareholder in Littler Mendelson, P.C., in Charlotte, NC, works on a broad range of employment law matters and labor issues. His practice focuses on employment related litigation involving Title VII, the ADA, the FMLA, ADEA, and wage and hour issues as well as labor matters under the NLRA. Dellinger also represents employers and management in wage and hour and discrimination class/collective actions.
Denise Eaves	Denise Eaves and Associates	847.637.5239 denise.eaves1@gmail.com	R3&4- Reasonable Suspicion – How to Identify in the New Era of Crime	<b>Denise Eaves LCSW, CEAP</b> values the meaning of work as the foundation for creative, high-performance teams. An enthusiastic presenter with expertise in Harassment , Diversity, Reasonable Suspicion, Impaired Performance, Team Building, Conflict Resolution and workplace dynamics, Eaves' focus is the here-and-now, avoiding psycho-babble and interpretation. She consults with Ad Hoc Consulting, labor relations specialists and with Risk Advisory Associates, a security and investigation firm.
Tim K. Garrett	Bass Berry & Sims, PLC	615.742.6270 tgarrett@bassberry.com	R2-IT COULD HAPPEN TO YOU: Real Life HR Stories R2-Top 10 HR Headaches in Labor & Employment Law	<b>Tim K. Garrett, J.D.</b> , Bass Berry & Sims PLC, Nashville, TN, is the former chair of the firm's Labor and Employment Practice Area. He has extensive experience representing employers throughout Tennessee and the Southeast region in all aspects of employment discrimination and traditional labor law, including discrimination litigation and counseling, as well as Union avoidance, NLRB proceedings and grievance and arbitration matters.
Shari Harley	The Harley Group	303.863.0948 shari@shariharley.com	A-The New Review: Getting the Best from Longtime Employees	<b>Shari Harley, MA</b> , owner of a Denver-based training and consulting firm, is a leadership and organizational development expert who helps organizations develop talent for long term commitment and contribution. Her informative, unique style has helped thousands of individuals, teams and organizations improve business results by strengthening their talent development programs.
Roz Hazzard	Bingham McHale, LLP	317.968.5353 rhazzard@binghammchale.com	R 3&4-(Panel Moderator) The Evolving Role of Non-Lawyer Support Personnel	<b>Roselyn S. Hazzard</b> , Human Resources Director for Bingham McHale, LLP a large law firm in Indianapolis, IN. She joined ALA in 1993 and served in several Indiana Chapter positions, including Membership Chair, Business Partner Exhibit Chair, Partner Dinne(Moderator)r Chair, President and Programs Chair. Hazzard was the Region 3 Communications and Education Officer. Hazzard is the Region 3 Director for 2011-2012.

## HUMAN RESOURCES MANAGEMENT (Continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Judith A. Hissong, CLM	Nesso Strategies LLC	619.546.7885 judy@nessostrategies.com	A-Succession Planning: It's Your Turn! A-R Wii™ Fit R3&4 – Job Coaching and Accountability in Times of Change	<b>Judith A. Hissong, CLM</b> , Principal of Nesso Strategies, partners with law firm professionals for strategic planning, leadership development and executive coaching. She is a frequent ALA presenter and has held numerous ALA leadership positions, including Chair of the 2006 Annual Conference Committee.
Regina G. Maciula, CLM, SPHR	Wendel Rosen Black & Dean	510.834.6600 gmaciula@wendel.com	R6-Love Your Laterals: Become a Key Player in Your Firm's Lateral Partner Hiring Initiatives	<b>Gina Maciula, CLM, SPHR-CA</b> , is Executive Director of Wendel, Rosen, Black & Dean LLP in Oakland, CA. She has served as California State Director for the Society for Human Resource Management (SHRM) and president of the Northern California Human Resources Association (NCHRA). Maciula is past chair of the ALA Certification Committee, and is certified as a Senior Professional in Human Resource Management.
John M. Polson	Fisher & Phillips LLP	949.798.2130 jpolson@laborlawyers.com	R6-How Will This Look In Court?	<b>John M. Polson, J.D.</b> , partner in the Orange County and Los Angeles offices of Fisher & Phillips LLP, represents employers in all aspects of labor and employment law. He handles administrative and civil employment matters, including jury trials and arbitrations, before state and federal courts and government agencies throughout the United States. Polson has been listed in <i>The Best Lawyers in America</i> since 2008.
Edward J. Reeves	Stoel Rives LLP	503.294.9260 ejreeves@stoel.com	A-Walks on Water. Walks on Water. FIRED!	<b>Edward J. Reeves, J.D.</b> , is a partner of Stoel Rives LLP in Portland. For more than 25 years, his practice has focused on counseling employers, educating management in all areas of labor and employment law, and advising private colleges and universities on all aspects of education law. Reeves also serves as a neutral mediator and arbitrator.
Amy Beth Royal	Royal, LLP	413.586.2288 aroyal@royalllp.com	R1-Employment Law Update	<b>Amy Beth Royal, Esq.</b> , a founding member of and partner in Royal LLP in Northampton, MA, specializes in management-side labor and employment law, with an emphasis on employment litigation. Royal has more than 10 years of experience in both private and public sector employer-side representation and has successfully defended employers in a variety of areas of employment law, including breach of contract and wrongful discharge claims.

## HUMAN RESOURCES MANAGEMENT (Continued)

Speaker	Speaker	Speaker	Speaker	Speaker
Cecelia Vanderlip		608.754.0550 rcvan@charter.net	A-Succession Planning: It's Your Turn!	<b>Cecelia Vanderlip</b> retired from legal administration in 2007 after 22 years at Nowlan & Mouat in Janesville, WI. Past President of the ALA Wisconsin Chapter, she currently serves on the ALA Alumni Advisory Committee, WALA State Bar Relations Committee and State Bar Law Office Management Assistance Program.
Allan B. Wildstein	Orrick Herrington & Sutcliffe, LLP	415.773-5728 awildstein@orrick.com	R6-The Strategic Mind: The Support Evolution – Leveraging Secretarial Services for Maximum Efficiency	<b>Allan Wildstein</b> is the Office Administrator of the 400+ person San Francisco office of Orrick, Herrington & Sutcliffe LLP. He is also a recovering attorney, having practiced law with a primary focus in Employment Law. Wildstein co-manages the legal secretary department consisting of 49 secretaries. In 2004, he and his team at Orrick developed a Litigation Secretary Center in which three secretaries support over 30 junior associates.
Mark D. Yochum	Duquesne University	412.396.5012 yochum@mail.cc.duq.edu	R1-Maintaining Ethical Standards in Challenging Times	<b>Mark D. Yochum, J.D.</b> , is a Professor of Law at Duquesne University School of Law, specializing in tax issues, bankruptcy, and professional responsibility. Yochum writes and lectures on federal criminal tax issues and tax lawyers' ethics and ethical problems in bankruptcy.
Aaron Zandy	Ford & Harrison, LLP	407.418.2304 azandy@fordharrison.com lkyser@fordharrison.com	A-XXL IEZX...Oops, How About COBRA, FMLA, ADA, Etc. A-Wild and Wacky Times: Labor and Employment Law Update	<b>Aaron Zandy, J.D., SPHR</b> , Partner in Ford & Harrison, LLP in Orlando, is a Board Certified Specialist in Labor and Employment Law. An experienced trial lawyer with extensive traditional labor law experience, Zandy is also a certified SPHR who provides proactive, common sense counseling and guidance to employers on every aspect of the employer-employee relationship.

## LEGAL INDUSTRY (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Bjarnie R. Anderson	ABT Biofuels	703.598.1498 bjarnieanderson@aol.com	IP-Continue the Conversation with Corporate IP Administrators	<b>Bjarnie R. Anderson</b> is the Director, Legal Operations of ABT Biofuels in McLean, VA and a legal management consultant. He has more than 20 years of legal experience, having managed the legal function operations of two multinational corporations, a major utility and a large metropolitan prosecutor's office. Anderson has also managed the Washington offices of Baker & McKenzie LLP and Pillsbury Madison & Sutro.

## LEGAL INDUSTRY (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Denise E. Doherty	Cosgrave Vergeer Kester LLP	503.219.3811 ddoherty@cosgravelaw.com	R5-Marketing: What Role Do You Play?	<b>Denise Doherty</b> is the Executive Director of Cosgrave Vergeer Kester LLP and the ALA Region 5 Projects Officer. Until 2010, she performed all management functions in her firm, including marketing. In 2010, after 6 months of due diligence, a marketing director joined the team. Doherty will share the process the firm undertook to find the right person and the successes they've experience since then.
Michael P. Downey	Armstrong Teasdale	314.342.8072 mdowney@armstrongteasdale.com	A- Ethics in the Wireless World	<b>Michael P. Downey, J.D.</b> , Partner, Hinshaw & Culbertson, LLP, focuses his practice on advising lawyers, accountants and their firms on legal ethics, discipline, risk management and related business and professional issues. Downey, who lectures widely and has published many articles on professional ethics, teaches legal ethics and law firm practice at Washington University School of Law. He is the author of the recently published book, Introduction to Law Firm Practice.
Deborah Roth Grabein	Andrews Kurth LLP	713.220.4629 deborahgrabein@andrewskurth.com	A- RFPs: Responding for Profit	<b>Deborah Roth Grabein</b> , Director of Business Development at Andrews Kurth, LLP in Houston has more than 24 years of experience in management, professional sales and marketing in the legal industry and has pioneered many marketing and business development initiatives throughout her career. She currently provides strategic and tactical business development and marketing counsel. Grabein also supports firm programs including women's initiatives, diversity, and alumni and community relations.
Dana Jenkins	Jenkins & Grey	(917) 991-9740 djenkins@jenkinsandgrey.com	LFA-The Changing Face of the Law Firm	<b>Dana Jenkins</b> founded Jenkins & Grey after spending 17 years with Gensler, an award-winning international architectural firm specializing in workplace interiors. She has more than 25 years of experience in the design of high performance workplaces in a wide range of industries that include professional services, financial services and consumer products among others. Her fresh, dynamic approach to design results in solutions that are both exciting and program-driven. Jenkins has received multiple business and design awards, including the 2009 "Woman of Influence" award from <i>New Jersey Real Estate Magazine</i> .

## LEGAL INDUSTRY (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
David King	Tower Legal Staffing, Inc.	(202) 216-9536 dking@towerls.com	IP-IP Paralegals: Build Strength in Your Firm	<b>David King</b> , Director of Recruiting at Tower Legal Staffing, is involved in all levels of business development and candidate recruitment. He also develops and staffs numerous document review projects that use litigation platforms and software technologies. Prior to legal staffing, King was a Senior Litigation Paralegal at Steptoe & Johnson LLP, and the case manager for the firm's IP practice, specifically Section 337 Investigations before the U.S. International Trade Commission.
Jeff Lanza	Communication Dynamics LLC	816.853.3929 jefflanza@thelanzagroup.com	R3&4- Hoodlums to Hackers: Maintaining Integrity in the New Era of Crime	<b>Jeff Lanza</b> was an FBI Special Agent for over 20 years. He has investigated corruption, fraud, organized crime, cyber crime, human trafficking and terrorism. Lanza has appeared on the Today Show, Good Morning America, Dateline and Larry King Live, among others. His newest book is Pistols to Press: Lessons on Communication from an FBI Agent and Spokesman.
Annie Lombroia	Ashbaugh Beal	206.386.5900 alombroia@lawasresults.com	R5-Marketing: What Role Do You Play?	<b>Annie Lombroia</b> is the Chief Results Officer at Ashbaugh Beal, where her mission is to ensure that each client receives the highest quality client service from the firm and its team of professionals. She is also the firm's Director of Marketing & Business Development. Lombroia has more than 14 years of experience in the legal marketing industry. She currently serves on the boards of the Legal Marketing Association Northwest Chapter and the ALA Puget Sound Chapter.
Yue (Matthew) Ma	RatnerPrestia, PC	609.841.7467 cell mma@ratnerprestia.com	IP-Law Firms and the Business Culture in China	<b>Yue (Matthew) Ma, Ph.D.</b> , Chinese Business Representative, RatnerPrestia, PC, assists the firm in pursuing its various Chinese business development initiatives. Ma is also Vice President and Chief Technology Officer for China International Intellectual Property Services Limited (CIIPS), which focuses on comprehensive ecosystem building for international IP trading and technology transfer in China, introducing best practices on IP issues to Chinese enterprises.
Michael J. Maxwell	Research In Motion Ltd.	519.888.7465 X75688 mmaxwell@rim.com	IP-Continue the Conversation with Corporate IP Administrators	<b>Michael J. Maxwell</b> is the Manager of IP Administration for Research In Motion Ltd. (RIM) in Waterloo, Ontario, Canada. He has had experience in all aspects of operations management within both a large IP boutique and full service law firm. Maxwell is currently responsible for the administrative operations of multiple offices within the RIM Patent Team, along with a strong focus on financial accountability and quality of service of external legal partners.

## LEGAL INDUSTRY (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Leslie F. Meagley	Perkins Coie LLP	206.359.6287 lmeagley@perkinscoie.com	R5-Marketing: What Role Do You Play?	<b>Leslie F. Meagley</b> , Director of Marketing for Perkins Coie LLP, manages the Marketing/Communications team for the firm. Prior to joining the firm, she served as a consultant to the legal industry and as the chief marketing officer for Preston Gates & Ellis (now K&L Gates). Meagley currently serves on a national committee for LMA and co-chairs the Marketing Committee for Leadership Tomorrow-Seattle.
Erin Corbin Meszaros	Burr & Forman, LLP	404.685.4337 erin.meszaros@burr.com	R2-Marketing & Business Development: Whose Job Is it?	<b>Erin Corbin Meszaros</b> is the Chief Marketing Officer/Director of Practice Management at Burr & Forman, LLP, in Atlanta, GA where she is an integral part of the implementation of the firm's business strategies, client service programs, public relations efforts, practice management and marketing communications. Meszaros assists and supports the efforts of the practice group leaders, client service team leaders and industry leaders to ensure the firm's strategic goals are being met.
Paul F. Prestia	RatnerPrestia, PC	302.778-3470 pprestia@ratnerprestia.com	IP-Law Firms and the Business Culture in China	<b>Paul F. Prestia, Esq.</b> , founder and former CEO of RatnerPrestia, PC, is currently the firm's Senior Counselor and Strategic Advisor. He also heads the firm's China Business Initiative and has been instrumental in the development of RatnerPrestia as a nationally recognized IP law firm, highly regarded for its technical skills and professionalism. Prestia's practice has covered essentially every aspect of protecting and enforcing intellectual property rights.
Tamra A. P. Ross	Eli Lilly and Co.	317.276.2328 ross_tamra_ann_pettigrew@lilly.com	IP- IP-Continue the Conversation with Corporate IP Administrators	<b>Tamra A. P. Ross</b> is Manager of IP Legal Operations for Eli Lilly and Company in Indianapolis, IN. She has 20+ direct reports supporting IP operations in Indianapolis, New York/New Jersey, England, and China. In addition to managing people, Ross is responsible for owning or stewarding global IP processes, projects, and IT systems, and for relationship management with vendors and law firms.
Amy Beth Royal	Royal, LLP	413.586.2288 aroyal@royalllp.com	R1-Social Media Legal Marketing: The Good, The Bad and The Ugly	<b>Amy Beth Royal, Esq.</b> , a founding member of and partner in Royal LLP in Northampton, MA, specializes in management-side labor and employment law, with an emphasis on employment litigation. Royal has more than 10 years of experience in both private and public sector employer-side representation and has successfully defended employers in a variety of areas of employment law, including breach of contract and wrongful discharge claims.



## LEGAL INDUSTRY (continued)

Speaker	Speaker	Speaker	Speaker	Speaker
Kathryn Scourby	Hunton & Williams, LLP	804.788.8490 kscourby@hunton.com	R2-Disaster Planning: Communication and the Crisis Management Team	<b>Kathryn Scourby</b> is the Business Continuity Manager at Hunton & Williams, LLP. An ALA member and legal administrator since 1995, she served on the ALA Board of Directors as the Region 2 Director and is currently a FALA trustee. She also served as the Region 2 Communications Officer, and as Knoxville Chapter's President among other chapter positions. Scourby is a frequent speaker for ALA conferences on disaster recovery issues.
Michael D. Short	LawVision Group, LLC	202.471.4004 mshort@lawvisiongroup.com	IP-Legal Trends in IP	<b>Michael D. Short</b> counsels law firms and other professional service firms around the world on financial, management and strategic issues. He is a regular presenter and writer on these topics and has a monthly column in the Canadian law firm magazine <i>Lexpert</i> . Over the course of his career Short has worked with well over 500 law firms.
Jonathan H. Spadt	RatnerPrestia, PC	302.778.3470 pprestia@ratnerprestia.com	IP-Law Firms and the Business Culture in China	<b>Jonathan H. Spadt, Esq.</b> is Chief Executive Officer of RatnerPrestia P.C. Under his leadership, the firm has successfully established close relationships with many European companies including Continental AG, Porsche AG, Merck KGaA, Süd Chemie AG, Wacker Chemie AG and Cray Valley. He has lectured internationally on U.S. IP strategy in all market segments, including private sector, government and academia.
Alycia Sutor	Akina Corp.	708.369.5408 asutor@akina.biz	A- Diamonds in the Rough: Associate Training	<b>Alycia Sutor</b> , Partner at Akina Corp. in Chicago, has more than 16 years of experience helping lawyers, executives, and managers rethink how they approach marketing, sales and leadership issues. Prior to joining Akina, she was the Director of Marketing at the law firm of Goldberg Kohn where she helped the firm build and strengthen a wide range of marketing initiatives.
Jayne Navarre	LawGravity LLC	786.208.9108 jln@lawgravity.com	A- Is the Medium the Message? Social Media and Marketing	<b>Jayne Navarre</b> , LawGravity LLC, is an Internet marketing strategist with more than 14 years of legal industry marketing and business development service. She specializes in creating strategy for Web communications, including law firm websites, social networking, content optimization, search marketing, and social media tactics.

## LEGAL INDUSTRY (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
John Remsen Jr.	The Remsen Group	404.885.9100 jremsen@theremsengroup.com	R3&4-Characteristics of a Successful Law Firm	<b>John Remsen, Jr.</b> is the founder of The Remsen Group, a marketing consulting firm that works exclusively with law firms to help them develop long-term marketing strategies and implement proven, cost-effective business development programs. Since 1997, he has worked with over 150 law firms and thousands of lawyers.
Sally Schmidt	Schmidt Marketing, Inc.	952.767.0115 sallyschmidt@schmidt-marketing.com	R3&4-Using Social and Electronic Media in Your Marketing	<b>Sally Schmidt</b> is President of Schmidt Marketing, Inc. in Edina, MN, which offers marketing services to law firms. She was a founder and the first President of the Legal Marketing Association (LMA). In 1994, she was inducted as a Fellow into the inaugural class of the College of Law Practice Management. Schmidt was also inducted into the LMA first Hall of Fame in 2007 and is the recipient of its Lifetime Achievement Award.
Pamela H. Woldow	Edge International, LLC	610.660.9550 pwoldow@edge-international.com	R6-Alternative Fee Arrangements in Practice	<b>Pamela H. Woldow, Esq.</b> , General Counsel of Edge International, provides advice to law firms and Chief Legal Officers worldwide on effective management of legal matters. She has particular expertise on alternative fee arrangements (AFAs), RFPs, legal project management and other cost management techniques and initiatives. A Certified Master Coach, Woldow is a prolific blogger, speaker and author of articles on trends in the legal marketplace.

## OFFICE OPERATIONS MANAGEMENT

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Teresa Lynn Burel	FranklinCovey	813.653.9356 Terry.Burel@FranklinCovey.com	R2-Working Smarter: Project Management	<b>Terry Lynn Burel</b> is a Project Management Specialist with FranklinCovey. She is a certification instructor and teaches all levels of project management. Burel spent more than 21 years as a seminar instructor and as a member of Toastmasters International.
Paul Burton	QuietSpacing	971.223-3663 paul@quietspacing.com	A- Dealers Choice: QuietSpacing® Your E-mail to Zero	<b>Paul Burton, J.D.</b> , creator of the QuietSpacing® productivity method, is a nationally recognized expert on the value of individual productivity and performance-driven organizational success. He helps his clients make the most of each day through regaining control of their workloads, getting more done and enjoying greater career and life satisfaction. Burton frequently speaks and publishes <b>on</b> professional development issues.

## OFFICE OPERATIONS MANAGEMENT (continued)

Speaker	Speaker	Speaker	Speaker	Speaker
David Cooke	Design Collective Incorporated	614.464.2880 dcooke@dcollective.com	A-Renovate or Relocate: The Design and The Move	<b>David Cooke, FIIDA, CMG</b> , a Principal with Design Collective Incorporated, maintains an active role in the design process for both interior and graphic-oriented projects. He has designed offices for numerous law firms with both national and regional recognition, and for both large firms (multiple floor spaces) and small satellite offices. Cooke also does graphic design and branding.
Sabine S. Curto	Jenner & Block, LLP	202.639.6000 scurto@jenner.com	R1-Law Office of the Future: Space	<b>Sabine S. Curto</b> , Director of Administration at Jenner & Block, Washington, DC, is responsible for all operational and administrative aspects of the firm's DC office. Prior to joining Jenner & Block, she served as the Executive Director of a DC-based communications law firm and as Director of a Capitol Hill based association. Curto is an At-Large Director on the ALA Board of Directors.
Nancy Duhon	Duhon Technology Solutions, LLC	404.325.9779 duhon@duhon.biz	R3&4- Adobe® Acrobat® for Law Firms	<b>Nancy Duhon, J.D.</b> is founder of Duhon Technology Solutions, LLC, a technology consulting company that provides software consulting on Timeslips, Amicus Attorney and Adobe Acrobat to law firms. She combines her law degree with her experience as an office administrator for a small law firm in Washington, D.C., to help bridge the legal technology knowledge gap for law firm employees.
Debbie Foster	Affinity Consulting Group	727.544.5400 dfoster@affinityconsulting.com	R2-Productivity Tips: Get the Most from Microsoft™ Outlook®, Word® and Excel®	<b>Debbie Foster</b> is a Partner with the Affinity Consulting Group (ACG), where she specializes in practice management, time/billing/accounting and document management software, as well as providing technology audits for firms around the country. She was also the Chair of ABA TECHSHOW 2010, presented by the ABA Law Practice Management Section.
Phillip Hampton	LogicForce Consulting, LLC	615.238.3539 phampton@logicforce.com	A- Fasten Your Seatbelts! 60 Technology Tips in 60 Minutes	<b>Phillip Hampton</b> is the Founder and President of LogicForce Consulting, LLC, a legal-technology consulting firm in Nashville. He has more than 20 years of experience in information technology. Hampton is a computer forensic expert, practice management specialist, litigation technologist and frequent speaker on the use of technology in the practice of law.

## OFFICE OPERATIONS MANAGEMENT (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Phillip Hampton	LogicForce Consulting, LLC	615.238.3539 phampton@logicforce.com	A- Fasten Your Seatbelts! 60 Technology Tips in 60 Minutes	<b>Phillip Hampton</b> is the Founder and President of LogicForce Consulting, LLC, a legal-technology consulting firm in Nashville. He has more than 20 years of experience in information technology. Hampton is a computer forensic expert, practice management specialist, litigation technologist and frequent speaker on the use of technology in the practice of law.
Ivan Hemmans	O'Melveny & Myers, LLP	562.305.5325 ihemmans@omm.com	R3&4 – Applying Advanced Excel® Tips Lab R3&4 – Leveraging Outlook® for Increased Productivity R1-Excel PivotTables (Lab) R5-Excel(lent) Techniques: Advanced Excel Tips R6-Excel PivotTables Lab	<b>Ivan L. Hemmans III</b> is the User Experience Manager at O'Melveny & Myers LLP. He has extensive experience in information technology and is both a people person and a technology enthusiast. With a background in computer programming and cognitive science from UCLA, Hemmans offers a unique blend of experience and good-natured humor.
Patricia A. Henriques	The Henlee Group LLC	703.979.3155 phenriques@earthlink.net	A- Renovate or Relocate: The Design and the Move	<b>Patricia A. Henriques</b> is a Principal of The Henlee Group LLC. She is the former Chairman and CEO of Management Alternative Inc. where she led the firm's 20-year growth from start-up to a leader in the field of corporate relocation planning and management. Henriques has developed proven programs that help clients manage the enormous operational and human-factor challenges inherent with every office move.
Dana C. Moore	Foley & Lardner, LLP	312. 832.4327 dcmoore@foley.com	R3&4- Records Management: The Bermuda Triangle	<b>Dana C. Moore</b> is the Records & Information Compliance Manager for Foley & Lardner, LLP. She has worked in records management for more than 20 years and has expertise in records management systems solutions, RIM legal compliance issues, and protocols and processes associated with electronic record keeping and the migration of electronically stored information ("ESI"). Moore is a frequent speaker at ALA conferences.
William T. Ramsey	Neal & Harwell, PLC	615.244.1713 ramseywt@nealharwell.com	A- Fasten Your Seatbelts! 60 Technology Tips in 60 Minutes	<b>William T. Ramsey, J.D.</b> , Partner, Neal & Harwell in Nashville, is responsible for the firm's computer, telecommunications and technical equipment in addition to his practice on complex civil and criminal litigation. Ramsey has lectured extensively on the use of technology and the impact of the Internet on litigation and the practice of law in general.

## OFFICE OPERATIONS MANAGEMENT (continued)

Speaker	Company/Firm	Contact	Event/Topic	Speaker Information
Scott Randall	Advanced Legal Systems, Inc.	503.227.5400 srandall@advancedlegal.com	R5-Emerging Technologies and the Law Firm of the Future	<b>Scott Randall</b> , founder of Advanced Legal Systems, Inc., has more than 23 years of experience working in legal technology including more than 10 years as the Manager of Information Systems with Ball Janik LLP. With his extensive experience planning and executing large implementation projects, he founded Advanced Legal Systems, Inc. which provides complete technology solutions for the legal community.
Gail p. Semonian, CLM	Matis Baum O'Connor	412.338.8544 gsemonian@mbo-pc.com	R1-IT Trends: Your Office May Be Empty, BUT....	<b>Gail Semonian, PHR</b> , Office Administrator for Matis Baum O'Connor for the past 16 years, is responsible for the overall management and day-to-day operations of the firm including Human Resources, Administration, Accounting & Billing, Facilities Management, and Information Technology. Semonian has a BS in Information Technology, and is the ALA Pittsburgh Legal Administrators Association (PLAA) incoming President-Elect.
Vicki L. Smith-Bilt, CLM, SPHR	Greenberg Traurig, PA	305.579.0765 smith-biltv@gtlaw.com	A- Renovate or Relocate: The Design and the Move	<b>Vicki L. Smith-Bilt, CLM, SPHR</b> , is the Business Director at Greenberg Traurig PA in Miami. She has managed many moves during her more than 20 year career as a legal administrator. Smith-Bilt's most recent project was her largest and the most challenging, beginning with building pre-construction that was completed in November, 2010.
Thomas Stephens	K2 Enterprises	985.542.9390 tommy@k2e.com	A- Roll Out the Barrel - Windows 7® & Office® 2010	<b>Thomas G. Stephens Jr., CPA, CITP</b> , a popular speaker from the 2010 Annual Conference, is a shareholder in K2 Enterprises, a provider of continuing professional education programs on technology and productivity applications. Stephens lectures on computer hardware and software applications, financial accounting standards and applications and other topics.

# Speaker Recommendation for Future ALA Programs

## Criteria for Judging a Speaker's Performance

- Was knowledgeable and to the point
- The content was well organized and focused
- The content was interesting and held the audience's attention
- The topic was presented in sufficient depth
- The learning can be applied directly to the job

Speaker Name \_\_\_\_\_

Company/ Firm \_\_\_\_\_

Address \_\_\_\_\_

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Contact \_\_\_\_\_ Fax \_\_\_\_\_

Area of Expertise \_\_\_\_\_

## **Session(s) on which recommendation is based:**

Session Name \_\_\_\_\_

Event Presented at \_\_\_\_\_

Date Presented \_\_\_\_\_

Comments \_\_\_\_\_

Session Name \_\_\_\_\_

Event Presented at \_\_\_\_\_

Date Presented \_\_\_\_\_

Comments \_\_\_\_\_

*Person making this recommendation* \_\_\_\_\_

*Firm/Company* \_\_\_\_\_

Contact \_\_\_\_\_ Fax \_\_\_\_\_

*May we use you as a reference regarding this speaker?* ☐ Yes ☐ No

*(This may involve interested parties calling you directly)*

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