

## INTELLECTUAL PROPERTY CONFERENCE FOR LEGAL PROFESSIONALS CE TRACKING FORM

SPONSOR: ASSOCIATION OF LEGAL ADMINISTRATORS

OCTOBER 5-7, 2017

CHICAGO, IL

Form must be completed after the session is attended.

Select sessions attended and fill in totals at the bottom

Click "Submit" to send the form

Contact : [cecredits@alanet.org](mailto:cecredits@alanet.org) with any questions.

SELECT	Column1	TITLE	LENGTH	HRCI	HRCI BUSINESS	SHRM	CPE FIELD	CPE HOUR	MCLE
<b>THURSDAY, October 5th, 2017</b>									
<b>9:00 - 11:45 AM</b>									
	LI10	The United States of Sales: How We All Can Make a Difference When We Need to Sell	75				Business Management & Organization	1.5	
	LI11	Best Practices in IP Docketing	75				Business Management & Organization	1.5	
<b>1:15- 2:15PM</b>									
	CM10	Opening & Keynote: Creating a Mindset for Change	60	1		1	Communication	1.2	
<b>4:00- -5:15 PM</b>									
	LI12	Who Will Rid Me of This Meddlesome Pest: Solving Client Intake Issues in IP Practice	75				Administrative Practice	1.5	

FRIDAY, October 6th 2017									
8:30 AM -2: 45 PM									
	LI20	Patents Ombudsman Program Top Inquiries for 2016	75				Administrative Practice	1.5	1.25
	FM20	Practical and Ethical Issues with Handling of Funds in IP Practice	60				Finance	1.2	
	LI21	Outside Counsel Training: Client Instructions Explained	75				Business Management &	1.5	
<b>Personal Record Keeping- Retain for your records.</b>									
<b>CLE ( Attorneys) You must sign in on the sheets at each session, then submit this form to ALA Headquarters</b>									

State: License:

Total Minutes Attended: Divided by your states credit hour: =TOTAL MCLE CREDITS

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**HRCI ( Human Resource Professionals)**

Total General HR Minutes: Total HRCI Business Minutes:

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**SHRM ( SHRM- CP or SHRM- SCP)**

Total Minutes:

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**CPE ( CPAs)**

Licensing Organization: State: License #:

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**PERSONAL INFORMATION:**

NAME: ALA ID:  
 EMAIL ADDRESS:

