

HUMAN RESOURCES CONFERENCE FOR LEGAL PROFESSIONALS CE TRACKING FORM

SPONSOR: ASSOCIATION OF LEGAL ADMINISTRATORS

OCTOBER 5-7, 2017

CHICAGO, IL

Form must be completed after the session is attended.

Contact : cecredits@alanet.org with any questions.

Select sessions attended and fill in totals at the bottom

Click "Submit" to send the form

SELECT	Column1	TITLE	LENGTH	HRCI	HRCI BUSINESS	SHRM	CPE FIELD	CPE HOUR	MCLE
THURSDAY, October 5th, 2017									
1:15- 2:15PM									
	CM10	Opening & Keynote: Creating a Mindset for Change	60	1		1	Communication	1.2	1
2:30 - 3:45 PM									
	CM11	The 7 Deadliest Workplace Communication Sins	75	1.25		1.25	Communications	1.5	1.25
	CM12	Stop Waiting for Your Invitation: Drive Growth and Engage Strategica	75	1.25		1.25	Administrative Practice	1.5	1.25
	HR10	Drive Business Success with Workplace Flexibility	75	1.25		1.25	Personnel/HR	1.5	1.25
4:00- -5:30 PM									
	CM13	Influence Decision Makers: Promote your Ideas, Issues, Projects and	90	1.5		1.5	Communications	1.8	1.5
	HR11	Slippery Slope & Running Your Business Compliance	90	1.5		1.5	Personnel/HR	1.8	1.5
	HR12	HR and Design Thinking: Crafting the Employee Experience	90	1.5		1.5	Personnel/HR	1.8	1.5

FRIDAY, October 6th 2017									
8:30-9:45 AM									
OM20	Preventing Workplace Violence: Managing the Troubled Employee	75	1.25		1.25	Business Management &	1.5	1.25	
HR20	Managing Diversity and Inclusion: Religion and LGBTQ Issues in the La	75	1.25		1.25	Personnel/HR	1.5	1.25	
CM20	Leading Change	75	1.25		1.25	Administrative Practice	1.5	1.25	
11:00 - 12:00 PM									
HR23	Dear Helga Returns: New and More Complicated Law Firm HR Issues	60	1		1	Communications	1.2	1	
HR22	The Evolution of HR: Tips for How We Must Continue to Grow	60	1		1	Personnel/HR	1.2	1	
HR21	Conducting a Successful HR Audit	60	1		1	Administrative Practice	1.2	1	
1:30 - 2:45 P.M.									
CM21	It's No Fun If You Can't Negotiate	60	1		1	Communications	1.2	1	
CM22	Creating Partnership in the Workplace	75	1.25		1.25	Communications	1.5	1.25	
OM21	Turning Disruption into Opportunity: How to Anticipate and Use the Technologies that Will Force the HR Function to Evolve	75	1.25		1.25	Computer Science	1.5	1.25	
3:30 - 4:45 PM									
HR24	Employee Onboarding and Offboarding	75	1.25		1.25	Personnel/HR	1.5	1.25	
OM22	How to Create Effective Screencasts and Video Tutorials	60	1		1	Computer Science	1.2	1	
HR25	Inclusive Intelligence in Practice: Lead Better by Recognizing, Understanding and Interrupting Your Unconscious Bias	75	1.25		1.25	Personnel/HR	1.5	1.25	

CPE (CPAs)

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