ALA IDEA AWARD SCORE SHEET

	INNOVATION			DEVELOPMENT				ENGAGEMENT			ADVANCEMENT			TOTAL COUNT
APPLICANTS	Spark	Goals	Solutions	Planning	Timeline	Budget	Resources	Leadership	Teams	Communication	Results	Impact	Future Plans	
Sample Chapter	x		x		x			x			x			5

Innovation
What were you trying to do with your project?
What sparked the idea?
What was your goal?
What problems were you trying to solve?
What was the need for this innovation?

Development
How did you plan for the project?
What sort of timeline did your project plan follow?
How long did it take you to get from the starting gate to the finish line?
How did you pay for the project?
Was it a line-item on the budget?
Did you solicit contributions from chapter members?
Did you host fundraisers?
Did you use in-kind resources from business partners?
Did you rely on volunteers?

Engagement
Who led the project team?
Who was on the team?
How many people were involved along the way, and what were their roles on the project?
How did you communicate with everyone during the project's planning timeline, implementation and the actual event?

Advancement
What were the results?
How did you measure them?
What impact did your project have on the organization, and the community?
Were their any unintended results?
Have any other organizations adopted your innovation and carried the work forward?
What are your plans for the future?
Will this be an annual event, an ongoing project, or inspiration for further innovation in other areas?