

# 2019 C4: The Legal Industry™ Conference, September 18-20, 2019, Boston, MA

## REGISTRATION FORM



For credit card payment and quicker processing, please register online at [alanet.org/19C4reg](http://alanet.org/19C4reg).

One form per registrant. Please make copies as needed. Business partners, including legal industry suppliers who are not exhibiting, are not permitted to register as attendees or guests. EXCEPTION: All those holding the CLM designation are eligible to register for conference.

### 1. CONTACT INFORMATION

Name	Title	Firm/Company	Member ID	
Address	City	State/Province	Zip/Postal Code	Country
Phone	Email	Nickname for Badge		
Emergency Contact Name		Emergency Contact Phone		

#### PLEASE CHECK APPROPRIATE BOXES:

- ☐ My contact information has changed. Please update my membership records.  
☐ Please indicate any dietary restrictions and/or special needs.

#### TYPE OF EMPLOYER

- ☐ Private Law Office  
☐ Corporate Legal Department  
☐ Government Legal Department/Judicial Agency/Court  
☐ Other \_\_\_\_\_

### 2. FULL CONFERENCE REGISTRATION

Registration fees are based on membership status (ALA Member or Nonmember) on the date registration and payment are received. All member rates are contingent on the member renewing her or his full ALA 2019 membership.

All fees are noted and must be paid in U.S. dollars.

FULL REGISTRATION	Early Bird Rate on or before 08/05/19	Regular Rate 08/06/19 –09/ 04/19	Onsite Registration Rate Beginning 09/05/19	TOTAL
<input type="checkbox"/> ALA Member	\$499	\$599	\$699	\$ _____
<input type="checkbox"/> Nonmember	\$699	\$799	\$899	\$ _____

Indicate if you are a member of one of the following Strategic Alliance Partners, as you will receive the prevailing ALA member rate:

- ☐ American Association of Law Libraries (AALL)  
☐ American Bar Association Law Practice Division (ABA-LP)  
☐ ARMA International  
☐ Asociacion Nacional de Empresarios de Colombia (ANDI)  
☐ Association of Corporate Counsel (ACC)  
☐ Australasian Legal Practice Management Association (ALPMA)  
☐ British Columbia Legal Management Association (BCLMA)  
☐ Centro de Estudos de Administração de Escritórios de Advocacia (CEAE)  
☐ Corporate Legal Operations Consortium (CLOC)  
☐ International Bar Association (IBA)  
☐ International Legal Technology Association (ILTA)  
☐ International Paralegal Management Association (IPMA)  
☐ Law Council of Australia  
☐ Lawyers Associated Worldwide (LAW)  
☐ Legal Marketing Association (LMA)  
☐ Legal Support Network (LSN)  
☐ Meritas  
☐ National Association for Law Placement (NALP)  
☐ TerraLex  
☐ The Law Office Management Association (TLOMA)

#### YOUR RESPONSE IS REQUIRED!

In your personal order of preference, please rank the following four options in order of preference, 1-4, with 1 being your top choice.

- Pricing & Profitability \_\_\_\_\_  
Employee Lifecycle \_\_\_\_\_  
Client Experience \_\_\_\_\_  
Non-Traditional Law Firm \_\_\_\_\_

#### SPECIAL EVENTS: YOUR RESPONSE IS REQUIRED!

The following events are included in your full registration.

- |                                |   |
|--------------------------------|---|
| <b>Wednesday, September 18</b> | <b>I will:</b>  |
| Regi-Ception                   | <input type="checkbox"/> Attend <input type="checkbox"/> Not Attend |
| <b>Thursday, September 19</b>  |   |
| Breakfast                      | <input type="checkbox"/> Attend <input type="checkbox"/> Not Attend |
| <b>Friday, September 20</b>    |   |
| Breakfast                      | <input type="checkbox"/> Attend <input type="checkbox"/> Not Attend |
| Lunch                          | <input type="checkbox"/> Attend <input type="checkbox"/> Not Attend |

### 3. GUEST REGISTRATION

These are the guest registration options and fees.

☐ Guest Full Registration (Includes full participation in the C4 Conference including: Wednesday Regi-Ception, Thursday Breakfast, Friday Breakfast & Lunch) \$499 \$\_\_\_\_\_

☐ Wednesday Regi-Ception Only. We've combined registration with a reception, so everyone can pick up their badge, share a beverage and enjoy a bite. \$79 \$\_\_\_\_\_

☐ Any dietary restrictions or special needs? If so, please list them here \_\_\_\_\_

The purchase of guest registration is restricted to guests of registrants only. A guest may not be someone eligible for membership in ALA, a business partner or a supplier who is not exhibiting.

Guest's full name \_\_\_\_\_ Guest's nickname for badge \_\_\_\_\_

Second guest's full name \_\_\_\_\_ Guest's nickname for badge \_\_\_\_\_

### 4. PRECONFERENCE WORKSHOP OPTION

#### Legal Lean Sigma® and Project Management Yellow Belt Certification Course

This program is interactive and covers key Process Improvement methodologies (Lean, Six Sigma), tools and concepts, and the stages of Project Management. There are no prerequisites. All candidates who successfully complete the course will receive their Yellow Belt Certification in Legal Lean Sigma and Project Management from the Legal Lean Sigma Institute.

**\*Tuesday, September 17 - Wednesday, September 18:** Includes breakfast & lunch on Tuesday & Wednesday.

	Rate
<input type="checkbox"/> ALA Member	\$1,799
<input type="checkbox"/> Nonmember	\$2,299

### 5. ☐ Check here if you're interested in becoming a Sponsored Scholarship recipient

Visit [alanet.org/c4-conference](http://alanet.org/c4-conference) for more information.

### 6. CONTRIBUTIONS TO THE FOUNDATION OF THE ASSOCIATION OF LEGAL ADMINISTRATORS

The Foundation of ALA is the educational, charitable and research affiliate of ALA. If you would like to make a voluntary, tax-deductible contribution, please fill in the amount of your contribution.

\$\_\_\_\_\_

### 7. TOTAL PAYMENT

Add steps 2, 3, 4 and 6

TOTAL \$\_\_\_\_\_

### 8. METHOD OF PAYMENT

Payment in U.S. dollars must be made by mail with a check, to be received at ALA by August 30, 2019.

Please make check payable to ALA and mail to:

ALA  
P.O. Box 95583  
Chicago, IL 60694-5583

#### POLICIES

By submitting this form you agree that you have read and will comply with all ALA policies as stated on ALA's registration site at [alanet.org/19C4reg](http://alanet.org/19C4reg).

**QUESTIONS?** Contact ALA Conference Registration at 847.267.1252 or [registration@alanet.org](mailto:registration@alanet.org).