

2019 Master Class: Leadership for Legal Management Professionals, October 21-23, Seattle, WA

REGISTRATION FORM



For credit card payment and quicker processing, please register online at alanet.org/19leadreg.

One form per registrant. Please make copies as needed. Business partners, including legal industry suppliers who are not exhibiting, are not permitted to register as attendees or guests. EXCEPTION: All those holding the CLM designation are eligible to register for conference.

1. CONTACT INFORMATION

Name	Title	Firm/Company	Member ID	
Address	City	State/Province	Zip/Postal Code	Country
Phone	Email	Nickname for Badge		
Emergency Contact Name		Emergency Contact Phone		

PLEASE CHECK APPROPRIATE BOXES:

- ☐ My contact information has changed. Please update my membership records.
☐ Please indicate any dietary restrictions and/or special needs.

TYPE OF EMPLOYER

- ☐ Private Law Office
☐ Corporate Legal Department
☐ Government Legal Department/Judicial Agency/Court
☐ Other _____

2. FULL CONFERENCE REGISTRATION

Registration fees are based on membership status (ALA Member or Nonmember) on the date registration and payment are received. All member rates are contingent on the member renewing her or his full ALA 2019 membership.

All fees are noted and must be paid in U.S. dollars.

FULL REGISTRATION	Early Bird Rate on or before 09/09/19	Regular Rate 09/10/19 – 10/07/19	Onsite Registration Rate Beginning 10/08/19	TOTAL
<input type="checkbox"/> ALA Member	\$559	\$659	\$759	\$ _____
<input type="checkbox"/> Nonmember	\$859	\$959	\$1,059	\$ _____

SPECIAL EVENTS: YOUR RESPONSE IS REQUIRED!

The following events are included in your full registration.

Monday, October 21

Regi-Ception

I will:

- ☐ Attend ☐ Not Attend

Tuesday, October 22

Breakfast

- ☐ Attend ☐ Not Attend

Wednesday, October 23

Breakfast

- ☐ Attend ☐ Not Attend

Lunch

- ☐ Attend ☐ Not Attend

3. Check here if you're interested in becoming a Sponsored Scholarship recipient

Visit alanet.org/master-class-leadership for more information

4. GUEST REGISTRATION

This is the guest Registration option and fee.

- ☐ Reception Only Package. We've combined registration with a reception, so everyone can pick up their badge, share a beverage and enjoy a bite. (Includes Monday night Regi-Ception)

\$79 \$ _____

- ☐ Any dietary restrictions or special needs? If so, please list them here

The purchase of guest registration is restricted to guests of registrants only. A guest may not be someone eligible for membership in ALA, a business partner or a supplier who is not exhibiting.

Guest's full name

Guest's nickname for badge

Second guest's full name

Guest's nickname for badge

5. ENHANCE YOUR MASTER CLASS EXPERIENCE

ALA has arranged a special engagement with **Judy Hissong, PCC, CLM, President of Nesso Strategies**, for you to receive individual coaching to deepen your learning and advance your skills. There are two options, each includes the **Strength Deployment Inventory (SDI)** assessment plus coaching.

	Rate
<input type="checkbox"/> SDI Assessment plus one hour of coaching	\$235
<input type="checkbox"/> SDI Assessment plus three coaching sessions	\$585

6. PRECONFERENCE WORKSHOP OPTION

Advanced HR Administration for Legal Management Professionals

This program will focus on the business of HR including organizational strategy, HR metrics as a profit center and building a talent pipeline.

*Monday, October 21 7:30 a.m. - 4:30 p.m.: Includes breakfast & lunch.

	Rate
<input type="checkbox"/> ALA Member	\$699
<input type="checkbox"/> Nonmember	\$999

7. POSTCONFERENCE WORKSHOP OPTION

Managing for Impact

Explores the underlying concepts of extraordinary leadership while offering practical tools and hands-on practice to ensure that every manager can immediately increase the effectiveness of their leadership approach. Includes access to Loeb's online learning platform where you will be able to engage in a highly interactive deeper dive into the workshop materials and other topics, including embracing change, collaboration, taking initiative and stress management (a \$400 value).

*Thursday, October 24 7:30 a.m. - 4:30 p.m.: Includes breakfast & lunch.

	Rate
<input type="checkbox"/> ALA Member	\$699
<input type="checkbox"/> Nonmember	\$999

8. CONTRIBUTIONS TO THE FOUNDATION OF THE ASSOCIATION OF LEGAL ADMINISTRATORS

The Foundation of ALA is the educational, charitable and research affiliate of ALA. If you would like to make a voluntary, tax-deductible contribution, please fill in the amount of your contribution.

\$ _____

9. TOTAL PAYMENT

Add steps 2, 4, 5, 6, 7 and 8

TOTAL \$ _____

10. METHOD OF PAYMENT

Payment in U.S. dollars must be made by mail with a check, to be received at ALA by October 4, 2019.

Please make check payable to ALA and mail to:

ALA
P.O. Box 95583
Chicago, IL 60694-5583

POLICIES

By submitting this form you agree that you have read and will comply with all ALA policies as stated on ALA's registration site at alanet.org/19leadreg.

QUESTIONS? Contact ALA Conference Registration at 847.267.1252 or registration@alanet.org.