



## CALL FOR NOMINATIONS

Dear ALA Member:

The dedication and talent that members bring to the leadership ranks of ALA are quite amazing. Because of these leaders, the Association is blessed with strong membership levels and the financial strength to provide outstanding programs, products, and services. This makes it an excellent time to be a member and to be a leader in our professional Association.

The challenge we face around this time each year is to perpetuate the strength of the leadership team at all levels. We need you to carry out an important responsibility: nominating the colleagues you believe can best lead and guide ALA in the future. There are many highly qualified members within our ranks. Some of them are serving (or have served in the past) as Directors, Regional Officers, committee, or task force members – or perhaps in a leadership position within your own Chapter. Each of these roles is excellent training for Board and Regional Officer service. (Job descriptions for Director and Regional Officer positions can be viewed at [www.alanet.org/members/solution/docs.aspx](http://www.alanet.org/members/solution/docs.aspx).)

You can help us identify the best candidates in two ways: first, by nominating strong, capable individuals and encouraging them to consider service in ALA's leadership corps; and second, by seriously considering your own nomination. And while you're at it, jot down a few notes about why you or these individuals would be good leaders for ALA and attach them to your nominations form. We will confirm each individual's interest and support in serving in the role(s) for which they are nominated.

If you want to know more about the value of serving as a Director or as a Regional Officer you can call me – or read what a few other ALA leaders have to say ...

*I was truly honored to be selected to serve as a Regional Officer for ALA. After many years of service on my local Chapter board, I felt that this was an opportunity to continue giving back to the organization that offers so much to its members. The interaction with other leaders locally, regionally, and internationally has been extremely rewarding, both personally and professionally. Even better, it's been a lot of fun. Jump in, the water's fine!*

*I credit ALA for my own professional development and growth, so giving back feels natural. When I joined ALA I was surrounded by a welcoming network of colleagues I hadn't known existed. Before too long, I was asked to serve as President-Elect of my Chapter. To say I was nervous at the thought of getting up at the podium is an understatement, but I recognized the opportunity to stretch. Saying "yes" is the single most important development decision I have made. Overcoming my anxiety about public speaking, developing leadership skills and working with colleagues who supported and encouraged me, profoundly changed my career.*

*Throughout my career, I have made a commitment to be involved in professional organizations pertaining to my position in the legal industry. So, when I became a legal administrator, my sights naturally turned to ALA. Membership in the organization proved to be essential; leadership in ALA proved to be incredible! Leadership has enhanced my skills as an administrator beyond what I would have gained otherwise. My firm and I have both been beneficiaries of the experience. The opportunity to serve has honed leadership skills, enhanced presentation skills, developed an international network of colleagues and friends, and increased complex decision-making skills. It is the source of much pleasure and satisfaction. In short, service in ALA's leadership corps has been the peak of my professional career and personal life. Taking the next step in leadership will not prove to be a disappointment!*

I urge you to take a few moments right now to identify and recommend potential candidates for President-Elect, Director, and/or Regional Officer; a form for doing that follows. We must have your nominations by **July 31, 2009**, so that the candidates will have sufficient time to discuss this opportunity with their employers and complete the required background information.

Thank you for your contribution to this important responsibility, the success of which will guarantee the future of ALA.

Sincerely,

Susan French Koran  
2009-10 ALA President



## ASSOCIATION OF LEGAL ADMINISTRATORS LEADERSHIP NOMINATIONS FORM

Terms of service begin in May 2010

I recommend the following individual(s) for the position(s) indicated below.

*(Optional: Attach a separate sheet explaining why you recommend these members.)*

Name/City/State

Name/City/State

**PRESIDENT-ELECT** (must be a currently serving or past member of the ALA Board of Directors)

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

**DIRECTOR** (five openings – two At-Large Directors, and Director positions in Regions 2, 4, and 6)

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

6) \_\_\_\_\_

7) \_\_\_\_\_

8) \_\_\_\_\_

**REGIONAL OFFICER** (openings in each region)

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

6) \_\_\_\_\_

7) \_\_\_\_\_

8) \_\_\_\_\_

9) \_\_\_\_\_

10) \_\_\_\_\_

**YOUR NAME** (required): \_\_\_\_\_

**CITY/STATE:** \_\_\_\_\_

**Return this form by July 31, 2009 to: Jan Waugh, ALA Headquarters, 75 Tri-State International, Suite 222, Lincolnshire, IL 60069-4435; fax: (847) 267-1329.**