

**Chapter:** \_\_\_\_\_

**Educational Session Title:** \_\_\_\_\_

**Date Conducted:** \_\_\_\_\_

**Speaker:** \_\_\_\_\_

**Speaker e-mail:** \_\_\_\_\_

**Publicized description of session:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Overall Rating:** \_\_\_\_\_ **# of Evaluations Submitted:** \_\_\_\_\_ **# of attendees:** \_\_\_\_\_

**Areas of Knowledge: (Please check one)**

- |  |  |
|--|--|
| <input type="checkbox"/> Communication & Organizational Management | <input type="checkbox"/> Legal Industry/Business Management (includes marketing and planning techniques) |
| <input type="checkbox"/> Financial Management                      | <input type="checkbox"/> Operations Management (includes technology)                                     |
| <input type="checkbox"/> Human Resources Management                |  |

**Comments regarding session, speaker and nature of partnership with other organization, if applicable:**

\_\_\_\_\_

\_\_\_\_\_

**The Chapter partnered with and/or the presenter was affiliated with one of the ALA Strategic Alliance Partners:**

Yes       No

**If yes, which organization(s)?**

- |  |  |
|--|--|
| <input type="checkbox"/> ABA Law Practice Management Section                                     | <input type="checkbox"/> International Legal Technology Association (ILTA)     |
| <input type="checkbox"/> American Association of Law Libraries (AALL)                            | <input type="checkbox"/> International Paralegal Management Association (IPMA) |
| <input type="checkbox"/> Association of Records Managers and Administrators (ARMA International) | <input type="checkbox"/> Legal Marketing Association (LMA)                     |
| <input type="checkbox"/> Australian Legal Practice Management Association (ALPMA)                | <input type="checkbox"/> Managing Partners' Forum (MPF)                        |
| <input type="checkbox"/> The British Columbia Legal Management Association (BCLMA)               | <input type="checkbox"/> The Association for Legal Career Professionals (NALP) |
| <input type="checkbox"/> Centro de Estudos de Administração de Escritórios de Advocacia (CEAE)   | <input type="checkbox"/> The Law Office Management Association (TLOMA)         |
|  | <input type="checkbox"/> State/Local Bar Association                           |

**Submitted by:** \_\_\_\_\_ (Name)      \_\_\_\_\_ (Title)